

THE FLORIDA SCHOOL BOARDS ASSOCIATION

PROPOSED AMENDMENT ARTICLE XI - COMMITTEES

Section 1.

- A. There shall be the following Standing Committees for ongoing action:
 - 1. Finance
 - 2. Legislative
 - 3. ~~Professional Development~~ Leadership Services
 - 4. Policy
 - 5. Multicultural and Diversity
 - 6. Past Presidents'
 - 7. Long Range Planning.
- B. Ad hoc committees may be appointed by the President after collaboration with the Executive Officers.
- C. Compositions, functions and duties of committees, responsibilities of committee Chairs, and the development of the legislative program shall be described in The Operating Policies except as provided herein.
- D. Each district school board shall designate annually in June, a member and an alternate to serve on the FSBA Legislative Committee and shall inform the FSBA office of such appointments by the established deadline.
- E. Meetings of Standing Committees shall not be scheduled concurrently.

Section 2. - Nominating Committee

The Nominating Committee shall be composed of eleven (11) members and shall be chaired by the Immediate Past President. At the Joint Conference in the fall, ten (10) members of the Nominating Committee, two (2) from each Regional District, and five (5) alternate members, one (1) from each Regional District, shall be nominated by school board members of their Regional District and elected by the general membership. In the event a Nominating Committee member cannot serve, he/she shall notify the Chair of the Nominating

Committee and the alternate so the alternate may serve. If neither the Nominating Committee member nor alternate can serve, the President shall appoint an individual to serve from that Regional District.

The Chair of the Nominating Committee shall establish a time line for the work of the Nominating Committee which includes the deadline for filing a completed questionnaire and résumé in the FSBA office for an Executive Officer position and for convening the Nominating Committee to review the applications and interview all candidates.

The work of the Nominating Committee shall be concluded at least thirty (30) days prior to the Annual Meeting to allow the FSBA office to send written notification to the general membership of nominees for the Executive Officer positions. The time line shall be announced and distributed during the Joint Conference in the fall. The Nominating Committee shall request persons interested in serving in an Executive Officer's capacity to submit a completed questionnaire and résumé to the Committee. A sitting member of the Nominating Committee shall be ineligible to apply for an Executive Officer's position. The Nominating Committee shall meet, review, and interview all candidates.

Regional Districts are as follows:

Region 1: Panhandle - Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Madison, Okaloosa, Santa Rosa, Taylor, Wakulla, Walton, Washington.

Region 2: Crown - Alachua, Baker, Bradford, Citrus, Clay, Columbia, Dixie, Duval, Flagler, Gilchrist, Hamilton, Lafayette, Levy, Marion, Nassau, Putnam, St. Johns, Suwannee, Union.

Region 3: West Central - Charlotte, DeSoto, Glades, Hardee, Hernando, Highlands, Hillsborough, Lee, Manatee, Pasco, Pinellas, Polk, Sarasota.

Region 4: East Central - Brevard, Indian River, Lake, Okeechobee, Orange, Osceola, Seminole, St. Lucie, Sumter, Volusia.

Region 5: South - Broward, Collier, Miami-Dade, Hendry, Martin, Monroe, Palm Beach.

Adopted June 12, 2014

THE FLORIDA SCHOOL BOARDS ASSOCIATION

PROPOSED AMENDMENT

1040 - STANDING COMMITTEES

- (1) The FSBA Bylaws shall establish standing committees for ongoing action. The FSBA Executive Officers shall meet and collaborate prior to FSBA Annual Meeting, as described in Article IX, Section 3., of the FSBA Bylaws to make appointments for Chair and Vice Chair or co-Chairs to serve a one-year term except as provided herein. In making the selections, the Executive Officers shall take into consideration the time commitment that is required for chairing a committee.
 - (a) The FSBA Treasurer shall serve as the Finance Committee Chair.
 - (b) The FSBA Vice President shall serve as the Policy Committee Chair and shall monitor the attendance of the Board of Directors at each scheduled meeting.
 - (c) The FSBA President Elect shall serve as the Chair of the Long Range Planning Committee.
- (2) The Executive Officers shall review annual goals and objectives for each standing committee. These goals and objectives shall align with FSBA's mission and vision or the FSBA President's focus area.
- (3) These membership provisions shall apply for standing committees:
 - (a) The FSBA Vice President shall serve on the Finance Committee.
 - (b) Membership and selection of the Legislative Committee shall be pursuant to Article XI of the FSBA Bylaws.
 - (c) Past presidents who are active with FSBA shall compose and serve continuously on the Past Presidents' Committee.

- (d) The Executive Officers and the two (2) at-large members pursuant to Article VI, Section 5, of the FSBA Bylaws shall serve on the Long Range Planning Committee.
- (4) Responsibilities of standing committees shall include, but not be limited to, the following:
- (a) The Finance Committee shall monitor the financial operation and budgetary process of FSBA.
 - (b) The Legislative Committee shall coordinate a systematic process to develop equitable and responsive legislative platform for FSBA and shall pursue legislative changes consistent with the adopted FSBA legislative platform. Two (2) subcommittees shall be permanently established for the Legislative Committee:
 - 1. The Advocacy Subcommittee shall explore strategies and ways of strengthening FSBA's advocacy role in public education and shall keep advocacy in the forefront of public education. The responsibilities of the Advocacy Subcommittee shall include the development of a comprehensive public relations and communications strategy.
 - 2. The Federal Relations Subcommittee shall explore and coordinate programs, legislation, and activities between FSBA and federal agencies and elected officials. The FSBA President shall appoint the Chair of this Subcommittee after consultation with the Chair of the Legislative Committee.
 - (c) The ~~Professional Development~~ Leadership Services Committee shall plan, guide, and monitor the implementation of the Professional Development Programs for school board members.
 - (d) The Policy Committee shall assist in the review, development, and revision of the FSBA Policies and Bylaws and facilitate the adoption process of any proposed changes.

- (e) The Multicultural and Diversity Committee shall sensitize and cultivate positive images and attitudes among school board members on multicultural education issues and recommend to the Board of Directors program topics for workshops and conferences.
 - (f) The Past Presidents' Committee shall serve in an advisory capacity to the Executive Officers on issues of governance, seek ways and strategies to advance the FSBA President's focus area, recruit leaders for FSBA, and perform other duties as assigned by the FSBA President.
 - (g) The Long Range Planning Committee shall engage in long range and strategic planning to ensure that FSBA's vision, mission, and strategic directions are pursued and to encourage the smooth transition of leadership within the Association.
- (5) Responsibilities of each committee Chair or co-Chairs shall include:
- (a) Chairing all committee meetings;
 - (b) Establishing an action plan and time line for accomplishing annual goals and objectives;
 - (c) Convening the committee to accomplish annual goals and objectives;
 - (d) Attending the Board of Directors' meetings as an ex-officio member;
 - (e) Writing and presenting committee reports/minutes to the Board of Directors and general membership, as appropriate;
 - (f) Preparing an annual written report to be provided to the Board of Directors' and general membership at the Annual Spring Conference.
- (6) The FSBA President may designate a Committee Day(s) during the fiscal year to convene all or certain standing committees.

- (7) Legislative Subcommittee Chairs shall attend Board of Directors' meetings as ex-officio members.

Adopted: 6/91

Revised: 12/91; 6/93; 6/96; 6/98; 6/00; 6/02; 6/03; 6/04; 6/06; 6/07; 6/08; 6/09; 6/10; 6/11; 6/14; 6/15; 12/1/16

PROPOSED AMENDMENT

2035 - ~~PROFESSIONAL DEVELOPMENT~~ LEADERSHIP SERVICES ACTIVITIES

FSBA shall provide workshops, conferences, and programs including the Professional Development Program to assist school board members in the efficient and effective performance of their duties.

Adopted: 6/9

Revised: 6/15

PROPOSED NEW POLICY

5112 - USE OF CHARGE CARDS

The Board of Directors of the Florida School Boards Association (FSBA) recognizes the value of a charge card as an efficient method of payment and record keeping for certain expenses, and, therefore, authorizes the Executive Director to establish commercial charge card account(s) in the name of FSBA.

The Executive Director shall be responsible for appropriate use procedures and for supervising all employees' use of FSBA charge cards. FSBA charge cards shall not be used under any circumstances for personal purchases.

Inappropriate use of the credit card and/or failure to strictly comply with the limitations and requirements set forth for the charge cards may result in a loss of charge card privileges, disciplinary action, up to and including termination, personal responsibility for any and all inappropriate charges, including finance charges and interest assessed in connection with a purchase, and/or possible referral to law enforcement authorities for prosecution.

The Executive Director shall establish an “appropriate use” internal procedure which shall be signed by any employee authorized to use an association charge card.