

SCHOOL DISTRICT OF INDIAN RIVER COUNTY

SUPERINTENDENT OF SCHOOLS

JOB DESCRIPTION

QUALIFICATIONS:

1. Masters Degree or higher with certification in Administration and Supervision and/or Educational Leadership.
2. Successful experience in teaching and school administration totaling a minimum of ten (10) years.
3. Satisfactory clearance of a criminal history records check and drug screening.

REPORTS TO:

School Board

JOB GOAL

To inspire, lead, guide, and direct every member of the administrative, instructional, and support team in setting and achieving the highest standards of excellence so that each individual student enrolled in the district may be provided with a complete, valuable, meaningful and personally rewarding education. Also, to oversee and administer the use of all district facilities, property, and funds with a maximum of efficiency, a minimum of waste, and an ever-present, over-riding awareness of, and concern for the impact on each individual student's education. And further, to advise and counsel with the district school board on all educational matters, and to recommend to the district school board for action such matters as should be acted upon.

PERFORMANCE RESPONSIBILITIES:

Statutory Responsibilities

Statutory Responsibilities are as per State Statutes. The general references are, but not limited to, State Statutes 1001.49, 1001.50, and 1001.51.

Other Duties and Responsibilities:

Other duties as stipulated in the Superintendent of Schools' employment contract.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Contract - Negotiated 250 days worked per year (12 months)

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.