

## **Mandatory Electronic Filing for Form 6 Filers**

This year is the first full year of mandatory electronic filing for Form 6 filers. A notice of the filing requirement as well as invitations to register in the Electronic Financial Disclosure Management System (EFDMS) have been emailed to all Form 6 filers. Officials who file Form 6 are encouraged to log into EFDMS <a href="https://disclosure.floridaethics.gov/Account/Login">https://disclosure.floridaethics.gov/Account/Login</a> and file as soon as possible, rather than waiting to file until just before July 3 filing deadline. Filers can expect longer wait times for assistance by phone, as the deadline approaches.

The new system walks the filer through the various sections of the Form 6 disclosure with a question and answer process. There are also helpful pop-outs throughout the form and searchable FAQs for filers to find the answers to the most common Form 6 questions. Full instructions are also available to filers in the system.

Filers have various options for completing the electronic form. They can type information into the fields, adding as many fields as needed, or they can choose to attach PDF documents to their disclosure. There also is an option to import Excel files to populate the form fields automatically. Recently, legislation was signed into law by the Governor that allows filers to include a copy of their tax return as a way to complete the income part of the form.

Form 6 filers can register to attend a live webinar on May 23 or June 7 that will provide an overview of EFDMS. The Form 6 Live Webinar registration link was included in an email sent to filers on May 12.

Your patience is appreciated as everyone transitions to electronic filing. Visit the website (<a href="www.ethics.state.fl.us">www.ethics.state.fl.us</a>) of the Florida Commission on Ethics for more information or to confirm that a form has been received.