



# FSBA / FADSS ANNUAL SUMMER CONFERENCE

JUNE 5 – JUNE 7, 2024 | GRAND HYATT TAMPA BAY

## GUIDELINES FOR BREAKOUT SESSIONS

The theme of the summer conference is *Unleashing Your Superpowers*. You are welcome to incorporate that in some way, but it is not a requirement.

- During your session, you will address Florida's School Board Members, so please ensure that your presentation **centers on the information essential for these policymakers**. Please avoid directing it toward staff, educators, superintendents, or administrators.
- Our members like **interactive** breakout sessions as opposed to just lecture time by PowerPoint.
- We have many visual learners who like handouts.
- If possible, allow for some **time devoted to questions and discussion during the 60-minute session**. (We have a tight schedule. Please watch your time.)
- **Presenters should have control** of the break-out sessions, so attendees do not monopolize session time.

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### Expectations:

- A sharing of knowledge and expertise by the presenter to School Board Members
- An organized format or outline of the key points
- An illustration of key points through audio visual aid or other method
- Ensure your session creates space to address some of the difficult issues that **school board members** deal with.
- Equal time is allotted for both speakers, if two speakers are presenting

### Action Items:

- **Please return your breakout session info form no later than 3/13/2024**
- **Please submit a copy of your final presentation no later than 5/15/2024** for review and approval. We will attach it to our digital agenda after your presentation is made.
- Due to compatibility issues FSBA will be unable to provide a laptop for presentations. Presenters are expected to provide their own.

Submit these items to Amie Williamson [williamson@fsba.org](mailto:williamson@fsba.org)

