**Application for a Reduction in the Required Instructional Hours**

District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of teacher planning days remaining on school calendar \_\_\_\_\_\_\_

Number of remaining no-school holidays, excluding national and state holidays \_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of School (or District if request is district-wide)\* | MSID Number | Instructional hours based on the school calendar | Instructional hours lost because of Hurricane Irma | Hours made up by converting teacher planning days into instructional days | Hours made up by converting school holidays to instructional days | Hours made up by modifying the instructional calendar | Total Hours made up by the district | Hours from the waiver of two instructional days authorized by the Commissioner | Total reduction in instructional hours requested |
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\*If all of a district’s schools are seeking the same reduction in instructional hours, a single entry for the entire district is appropriate. Separate entries for individual schools are only needed for schools requesting different numbers of instructional hours. The deadline for submission is October 16, 2017.