

1040 - STANDING COMMITTEES

- A. The FSBA Bylaws shall establish standing committees for ongoing action. The FSBA Executive Officers shall meet and collaborate prior to FSBA Annual Meeting, as described in Article IX, Section 3., of the FSBA Bylaws to make appointments for Chair and Vice Chair or co-Chairs to serve a one-year term except as provided herein. In making the selections, the Executive Officers shall take into consideration the time commitment that is required for chairing a committee.
 - 1. The FSBA Treasurer shall serve as the Finance Committee Chair.
 - 2. The FSBA Vice President shall serve as the Policy Committee Chair and shall monitor the attendance of the Board of Directors at each scheduled meeting.
 - 3. The FSBA President Elect shall serve as the Chair of the Long Range Planning Committee.
- B. The Executive Officers shall review annual goals and objectives for each standing committee. These goals and objectives shall align with FSBA's mission and vision or the FSBA President's focus area.
- C. These membership provisions shall apply for standing committees:
 - 1. The FSBA Vice President shall serve on the Finance Committee.
 - 2. Membership and selection of the Legislative Committee shall be pursuant to Article XI of the FSBA Bylaws.
 - 3. Past presidents who are active with FSBA shall compose and serve continuously on the Past Presidents' Committee.
 - 4. The Executive Officers and the two (2) at-large members pursuant to Article VI, Section 5, of the FSBA Bylaws shall serve on the Long Range Planning Committee.
- D. Responsibilities of standing committees shall include, but not be limited to, the following:
 - 1. The Finance Committee shall monitor the financial operation and budgetary process of FSBA.
 - 2. The Legislative Committee shall coordinate a systematic process to develop equitable and responsive legislative platform for FSBA and shall pursue legislative changes consistent with the adopted FSBA legislative platform. Two (2) subcommittees shall be permanently established for the Legislative Committee:
 - a. The Advocacy Subcommittee shall explore strategies and ways of strengthening FSBA's advocacy role in public education and shall keep advocacy in the forefront of public education. The responsibilities of the Advocacy Subcommittee shall include the development of a comprehensive public relations and communications strategy.

- b. The Federal Relations Subcommittee shall explore and coordinate programs, legislation, and activities between FSBA and federal agencies and elected officials. The FSBA President shall appoint the Chair of this Subcommittee after consultation with the Chair of the Legislative Committee.
 3. The Leadership Services Committee shall plan, guide, and monitor the implementation of the Professional Development Programs for school board members.
 4. The Policy Committee shall assist in the review, development, and revision of the FSBA Policies and Bylaws and facilitate the adoption process of any proposed changes.
 5. The Equity Multicultural and Diversity Committee shall focus on the equity, diversity, and inclusiveness of Board policies, practices, programs and interactions. sensitize and cultivate positive images and attitudes among school board members on multicultural education issues and recommend to the Board of Directors program topics for workshops and conferences.
 6. The Past Presidents' Committee shall serve in an advisory capacity to the Executive Officers on issues of governance, seek ways and strategies to advance the FSBA President's focus area, recruit leaders for FSBA, and perform other duties as assigned by the FSBA President.
 7. The Long Range Planning Committee shall engage in long range and strategic planning to ensure that FSBA's vision, mission, and strategic directions are pursued and to encourage the smooth transition of leadership within the Association.
- E. Responsibilities of each committee Chair or co-Chairs shall include:
1. Chairing all committee meetings;
 2. Establishing an action plan and time line for accomplishing annual goals and objectives;
 3. Convening the committee to accomplish annual goals and objectives;
 4. Attending the Board of Directors' meetings as an ex-officio member;
 5. Writing and presenting committee reports/minutes to the Board of Directors and general membership, as appropriate;
 6. Preparing an annual written report to be provided to the Board of Directors' and general membership at the Annual Spring Conference.
- F. The FSBA President may designate a Committee Day(s) during the fiscal year to convene all or certain standing committees.
- G. Legislative Subcommittee Chairs shall attend Board of Directors' meetings as ex-officio members.

Revised: 12/91; 6/93; 6/96; 6/98; 6/00; 6/02; 6/03; 6/04; 6/06; 6/07; 6/08; 6/09; 6/10;
6/11; 6/14; 6/15; 12/1/16; 6/15