

3010 - EMPLOYMENT OF THE EXECUTIVE DIRECTOR

The Board of Directors shall appoint an Executive Director to operate and manage FSBA and shall vest in him/her the necessary authority and provide appropriate personnel to perform such duties. The Executive Director shall be given a contract which does not exceed three years in length. ~~two-year contract.~~

- A. The Executive Officers shall evaluate the performance of the Executive Director in accordance with written standards and criteria adopted by the Board of Directors.
- B. An evaluation as described in Subsection (1) herein shall be conducted at least thirty (30) days, but no more than ninety (90) days, no later than March 31st or at least 90 days prior to contract expiration renewal. The evaluation results shall be discussed with the Executive Director and subsequently reported to the Board of Directors.
- C. Upon incapacitation, termination, resignation, or retirement of the Executive Director, the Executive Officers shall be responsible for determining and coordinating the process and the timeline for selecting a replacement. If a vacancy occurs, the Executive Officers shall have the authority to designate, in a timely manner, an interim executive director until the next regular meeting of the Board of Directors, at which time the Board of Directors shall vote on the recommendation of the Executive Officers.
- D. The Executive Director shall, at all times, designate an acting, authorized staff member to assume the Executive Director responsibilities in his/her absence, pending the appointment of an interim or permanent Executive Director by the Executive Committee.

Revised: 6/08, 6/15

3020 - EVALUATION OF THE EXECUTIVE DIRECTOR

The Executive Director's performance shall be evaluated annually in order to assist both the Executive Officers and the Executive Director in the proper discharge of their responsibilities and to enable the Executive Officers to provide the Association with the best possible leadership.

The annual evaluation shall be conducted no later than March 31st or at least 90 days prior to contract expiration.

Such evaluation shall include the performance of the powers and duties of the Executive Director, progress achieved towards the goals of the Association, and the working relationship between the Executive Director and the Executive Officers, the Board of Directors, and the general membership.

The evaluation shall reflect the Executive Director's self-evaluation, as well as the assessment of the Executive Officers. The evaluation results shall be discussed with the Executive Director and subsequently reported to the Board of Directors.